## Community Living Essex County Financial Statements For the Year Ended March 31, 2025

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### Independent Auditor's Report

To the Board of Directors of Community Living Essex County

### Opinion

We have audited the financial statements of Community Living Essex County (the Organization), which comprise the statement of financial position as at March 31, 2025, the statements of operations and net assets, changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Organization as at March 31, 2025, and its financial performance and cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities* for the Audit of the Financial Statements section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Organization's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.



As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Organization's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Organization to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants, Licensed Public Accountants

Windsor, Ontario June 4, 2025

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	General	Stateme Restricted	ent of Finance 2025	2024
March 31,	Fund	Funds	Total	Total
Assets				
Current Cash and bank (Note 2) Accounts receivable (Note 3) Prepaid expenses Interfund receivable	\$ 6,658,510 660,882 17,779 259,059	\$ 7,646,915 - - -	\$14,305,425 660,882 17,779 259,059	\$ 13,228,721 887,830 204,736 54,275
	7,596,230	7,646,915	15,243,145	14,375,562
Capital Assets (Note 4)		15,965,071	15,965,071	16,035,075
	\$ 7,596,230	\$23,611,986	\$31,208,216	\$ 30,410,637
Liabilities and Net Assets  Current    Accounts payable and accruals         (Note 7)    Deferred contributions (Note 8)    Current portion of long-term         debt (Note 6)    Inferfund payable  Long-term debt (Note 6)	\$ 6,878,306 74,147 - - 6,952,453 - 6,952,453	\$ - 153,470 259,059 412,529 1,491,184 1,903,713	\$ 6,878,306 74,147 153,470 259,059 7,364,982 1,491,184 8,856,166	\$ 6,559,786 198,027 163,990 54,275 6,976,078 1,645,010 8,621,088
Contingencies (Note 13)				
Net Assets (Note 12) Invested in capital assets Internally restricted Externally restricted Unrestricted	- - - 643,777	14,320,424 7,269,252 118,597	14,320,424 7,269,252 118,597 643,777	14,226,077 7,236,085 110,641 216,746
	643,777	21,708,273	22,352,050	21,789,549
	\$ 7,596,230	\$23,611,986	\$31,208,216	\$ 30,410,637
On behalf of the Board:		in the in-		

\_\_\_\_ 1st Vice Chair

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# Community Living Essex County Statement of Operations and Net Assets

For the year ended March 31,		General Fund		Restricted Funds	2025 Total	2024 Total
Revenue (Note 9) Provincial subsidies Fees for services Investment income Donations and fund raising Capital grants Other grants Tax rebates and sundry Gain on disposal of assets Federal subsidies		1,703,925 6,091,504 322,239 427,669 - 90,814 48,224 - 23,933	\$	87,131 349,716 - 249,323 - 34,401 43,988	\$41,703,925 6,178,635 671,955 427,669 249,323 90,814 82,625 43,988 23,933	\$ 39,557,174 6,538,753 779,667 407,691 - 26,168 371,359 - 34,930
	_4	8,708,308		764,559	49,472,867	47,715,742
Expenses Salaries Staff benefits Purchased services Repairs and maintenance Pension expense (Note 10) Supplies Food Vehicle operation Insurance Utilities and taxes Staff travel and training Advertising and fundraising Rent premises and other Bank charges and other Personal needs Amortization Interest on long-term debt		1,392,220 5,495,921 3,856,496 1,741,962 1,391,715 1,048,176 957,301 564,455 411,504 364,903 271,529 141,486 133,131 29,322 12,257		- - - - - - - - - 1,007,937 90,051	31,392,220 5,495,921 3,856,496 1,741,962 1,391,715 1,048,176 957,301 564,455 411,504 364,903 271,529 141,486 133,131 29,322 12,257 1,007,937 90,051	30,974,784 5,048,749 3,416,515 1,686,286 1,180,496 750,532 905,995 530,129 322,443 368,217 288,780 136,790 133,551 32,016 10,281 983,287 80,853 46,849,704
Excess of revenues over expenses before fund transfer Fund transfers	\$	895,930 (468,899)	\$	(333,429) 468,899	\$ 562,501 -	\$ 866,038 <u>-</u>
Excess of revenues over expenses in fund		427,031		135,470	562,501	866,038
Net Assets, beginning of the year		216,746	2	21,572,803	21,789,549	20,923,511
Net Assets, end of the year	\$	643,777	\$2	21,708,273	\$22,352,050	\$ 21,789,549

# Community Living Essex County Statement of Cash Flows

For the year ended March 31,	2025	2024
Cash flows from operating activities		
Excess of revenues over expenses	\$ 562,501 \$	866,038
Items not affecting cash: Amortization	1,007,937	983,287
Gain on disposal of capital assets	(43,988)	
	1,526,450	1,849,325
Changes in non-cash working capital:	1,020,400	1,047,323
Accounts receivable	226,948	286,054
Prepaid expenses	186,957	335,155
Accounts payable and accrued liabilities	318,520	284,700
Deferred contributions	(123,880)	(271,384)
	2,134,995	2,483,850
Cash flows from financing activities		
Mortgage principal repayments	(164,346)	(173,693)
Purchase of capital assets	(990,471)	(1,285,458)
Proceeds on disposals	96,526	
	(1,058,291)	(1,459,151)
Net increase in cash	1,076,704	1,024,699
Cash, beginning of the year	13,228,721	12,204,022
Cash, end of the year	\$14,305,425 \$	13,228,721

### March 31, 2025

### 1. Significant Accounting Policies

# Nature and Purpose of Organization

Community Living Essex County (the "Organization") is a social service organization providing support to individuals with an intellectual disability and their families who reside in Essex County. It is incorporated under the Corporations Act of Ontario as a not-for-profit organization and is a registered charity under the Income Tax Act.

### Basis of Accounting

These financial statements have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

#### Capital Assets

Capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Amortization is provided over the assets' estimated useful lives on a straight line basis as follows:

	Rate
Building	40 years
Vehicles	7 years
Equipment	10 years
Computer software	4 years
Computer equipment	3 years
Leaseholds	5 years

Amortization expense is reported in the Capital Asset Fund.

### **Fund Accounting**

The Organization follows the restricted fund method of accounting for contributions.

The General Fund accounts for the organization's program delivery and administrative activities. This fund reports unrestricted resources and restricted operating grants.

The Capital Asset Fund reports the assets, liabilities, revenues and expenses related to the organization's capital assets. The Capital Fund is comprised of the net amount invested in capital assets.

The Internally Restricted Fund reports the amount for renewable energy initiative, property maintenance and capital asset purchases.

The Externally Restricted Fund reports the activity from the Ministry of Children, Community and Social Services for capital items at two specific locations.

### March 31, 2025

#### 1. Significant Accounting Policies (continued)

### Revenue Recognition

Restricted contributions related to general operations, including provincial subsidies, fees for services and capital grants, are recognized as revenue of the General in the year in which the related expenses are incurred. All other restricted contributions are recognized as revenue of the appropriate restricted fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Unrestricted contributions are recognized as revenue of the General Fund in the year received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Investment income is accrued in the appropriate fund when earned. Any unrestricted investment income earned is recognized in the general fund.

Resident fees are earned on a monthly basis and recorded in the appropriate funds.

#### Pension Plan

The Organization maintains a defined contribution pension plan for qualified personnel that are non-unionized employees. Expense for this plan is equal to the Organization's required contribution for the year.

The Organization is a participating employer in a multi-employer pension plan for qualified personnel that are unionized employees. Expense for this plan is equal to the Organization's required contribution for the year.

### Financial Instruments

Financial instruments are recorded at fair value when acquired or issued.

In subsequent periods, all investments have been designated to be in the fair value category, with gains and losses reported in operations. All other financial instruments are reported at cost or amortized cost less impairment, if applicable. Financial assets are tested for impairment when changes in circumstances indicate the asset could be impaired. Transaction costs on the acquisition, sale or issue of financial instruments are expensed for those items remeasured at fair value at each statement of financial position date and charged to the financial instrument for those measured at amortized cost.

### **Contributed Services**

Volunteers contribute many hours per year to assist the Organization in carrying out its activities. Due to the difficulty of determining their fair value, contributed services are not recognized in the financial statements.

### March 31, 2025

#### 1. Significant Accounting Policies (continued)

Administrative Expenses Administrative expenses are segregated and allocated to the

various programs primarily on the basis of negotiated budgets.

Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional

information becomes available in the future.

#### 2. Cash and Bank

Included in cash and bank are the following:

	2025	2024
Cash - General fund Cash - Externally restricted fund Cash - Trustee (Note 3)	32,622	4,430,363 133,352 1,264,003
	\$ 6,658,510 \$	5,827,718
Cash - Capital asset fund	\$ 7,646,915 <b>\$</b>	7,401,003

Included in the General Fund are lottery and bingo accounts. The use of these funds is externally restricted by regulatory bodies. Cash in the Trustee account are monies held in trust for people supported by the organization.

Included in the General Fund are monies allocated to the externally restricted fund of \$118,597 (2024 - \$110,641).

### 3. Funds Held in Trust

The Organization maintains and holds trust accounts for the residents. These monies belong to the residents and the Organization helps to administrate these funds. At year end, the Organization owed the trust funds \$34,245 (the trust funds owed the Organization 2024 - \$54,086). These amounts were repaid subsequent to the year end.

### March 31, 2025

### 4. Capital Assets

Capital asset fund

	20	25	20	24
	Cost	Accumulated Amortization	Cost	Accumulated Amortization
Land	\$ 2,830,229	\$ -	\$ 2,830,229	\$ -
Building	18,012,081	7,604,512	17,610,311	7,164,243
Vehicles	3,808,374	1,855,104	3,681,379	1,792,105
Equipment	2,811,594	2,037,591	2,771,568	1,902,064
Computer software	330,092	330,092	330,092	330,092
Leaseholds	30,823	30,823	30,823	30,823
Computer hardware	950,115	950,115	950,115	950,115
	\$28,773,308	\$12,808,237	\$ 28,204,517	\$ 12,169,442
		\$15,965,071		\$ 16,035,075

Included in property, plant and equipment are the final capital costs for the following projects originally funded by the Ministry of Municipal Affairs and Housing:

	2025		2024
48 Heritage, Kingsville 647/649 Centre St., Belle River	\$	519,653 516,195	\$ 519,653 516,195
	\$	1,035,848	\$ 1,035,848

### 5. Security for Bank Line of Credit

Libro Credit Union has a general security agreement and an assignment of business insurance to cover any overdraft in the operating accounts up to a maximum of \$250,000 (2024 - \$250,000). The full amount of the overdraft coverage was available at the year end date. The line of credit bears interest at prime plus 1.00%.

### March 31, 2025

### 6. Long-term debt

The carrying amounts of investments are comprised of the following:

	2025	2024
Mortgage payable - Libro Credit Union (Libro) 5.59% (2024 - 5.19%) first mortgage, repayable in monthly instalments of \$2,209 including principal and interest due October 31, 2028. The mortgage is secured by land and building at County Road 18, Essex. The carrying value is \$430,008.	\$ 257,829	\$ 269,727
Mortgage payable - Libro 5.19% first mortgage, repayable in monthly instalments of \$2,332, including principal and interest due June 2, 2028. The mortgage is secured by the land and buildings at 1312 Deer Run Trail, Belle River. The carrying value is \$453,341.	228,162	243,988
Mortgage payable - Libro 6.14% first mortgage, repayable in monthly instalments of \$1,637 including principal and interest due November 23, 2028. The mortgage is secured by land and building at 160 County Road 34 East, Cottam. The carrying value is \$308,356.	219,015	225,170
Mortgage payable - Libro 5.19% first mortgage, repayable in monthly instalments of \$2,561, including principal and interest due June 27, 2028. The mortgage was secured by land and building at 5400 Lakeshore Road 305, Lakeshore. The carrying value is \$672,017.	206,315	225,896
Mortgage payable - Libro 5.44% (2024 - 3.49%) first mortgage, repayable in monthly instalments of \$1,895 (2024 - \$1,718) including principal and interest due June 9, 2029. The mortgage is secured by land and building at 280 Golfview, Amherstburg. The carrying value is \$364,557.	163,859	177,558
Balance to carry forward	\$ 1,075,180	\$ 1,142,339

### March 31, 2025

6. Long Term Debt (continued)		
, ,	2025	2024
Balance carried forward	\$ 1,075,180	\$ 1,142,339
Mortgage payable - Libro 2.84% first mortgage, repayable in monthly instalments of \$990 including principal and interest due March 12, 2027. The mortgage is secured by land and building at 795 North Talbot Rd., Kingsville. The carrying value is \$287,563.	120,246	128,540
Mortgage payable - Libro 4.59% (2024 - 2.99%) first mortgage, repayable in monthly instalments of \$969 (2024 - \$891) including principal and interest due February 20, 2030. The mortgage is secured by land and building at 898 Wride Avenue, Kingsville. The carrying value is \$175,057.	91,837	99,630
Mortgage payable - Libro 2.84% first mortgage, repayable in monthly instalments of \$920 including principal and interest due March 30, 2027. The mortgage is secured by the land and buildings at 372 Talbot St., Essex. The carrying value is \$211,917.	87,481	95,915
Mortgage payable - Peoples Group 4.69% (2024 - 3.03%) first mortgage, repayable in monthly instalments of \$2,145 (2024 - \$2,060) including principal and interest due September 1, 2028. The mortgage is secured by land and building at 647/649 Centre Street, Belle River. The carrying value is \$160,365.	84,873	106,086
Mortgage payable - Libro 2.09% first mortgage, repayable in monthly instalments of \$662 including principal and interest due February 17, 2026. The mortgage is secured by land and building at 1693 Maplewood, Belle River. The carrying value is \$130,726.	50,964	57,765
Balance to carry forward	\$ 1,510,581	\$ 1,630,275

### March 31, 2025

6. Long Term-Debt (continued)	2025	2024
Balance carried forward	\$ 1,510,581	\$ 1,630,275
Mortgage payable - Libro 2.09% first mortgage, repayable in monthly instalments of \$608 including principal and interest due March 30, 2026. The mortgage is secured by land and building at 39 McBride, Amherstburg. The carrying value is \$210,498.	39,313	45,421
Mortgage payable - Libro 3.94% first mortgage, repayable in monthly instalments of \$401 including principal and interest due May 30, 2027. The mortgage is secured by land and building at 920 Mersea Road, Leamington. The carrying value is \$76,119.	29,954	33,523
Mortgage payable - Libro 5.59% first mortgage, repayable in monthly instalments of \$609 including principal and interest due September 10, 2028. The mortgage is secured by land and building at 1950 Suzanne St., Lasalle. The carrying value is \$89,783.	28,549	34,119
Mortgage payable - Libro 6.14% first mortgage, repayable in monthly instalments of \$533 including principal and interest due December 4, 2028. The mortgage is secured by land and building at 286 St. Jude St., Belle River. The carrying value is \$160,938.	25,880	30,552
Mortgage payable - Libro 5.19% first mortgage, repayable in monthly instalments of \$764 including principal and interest due June 23, 2026. The mortgage is secured by land and building at 85 Gosfield Townline Rd E., Essex. The carrying value is \$139,229.	10,377	18,777
Balance to carry forward	\$ 1,644,654	\$ 1,792,667

### March 31, 2025

6. Long Term Debt (continued)	2025	2024
Balance carried forward	\$ 1,644,654 \$	1,792,667
Mortgage payable - Scotiabank Repaid during the year.	-	15,712
Mortgage payable - Libro Repaid during the year.	<u>-</u>	621
Less: current portion of long-term debt	1,644,654 (153,470)	1,809,000 (163,990)
	\$ 1,491,184 \$	1,645,010

The principal payments due within the next five years and thereafter are as follows:

2026	\$ 153,470
2027	153,037
2028	158,701
2029	155,631
2030	141,011
Thereafter	882,804
	_
	\$ 1,644,654

### 7. Accounts Payable and Accrued Liabilities

Included in accounts payable and accrued liabilities are net government remittances payable of \$525,898 (2024 - \$504,190).

### 8. Deferred Contributions

Deferred contributions reported in the General Fund represent restricted operating funding received in the current period that is related to expenses of a subsequent period.

### March 31, 2025

### 9. Economic Dependence

As is customary in the industry, approximately 84% (2024 - 85%) of revenue reported in the year relates to contracts ultimately with the Ministry of Children, Community and Social Services.

#### 10. Pension Expense

The Organization contributes to two pension plans on behalf of its employees.

The Organization contributes to a defined contribution pension plan an amount equal to 4.75% of applicable wages for non-unionized employees. The contributions to this plan during the year totaled \$237,615 (2024 - \$230,671).

Effective January 1, 2006, the Organization became a participating employer in a multiemployer pension plan for qualified personnel that are unionized employees. The Organization entered into an agreement with the Canadian Union of Public Employees and its Local 3137 whereby the Organization is required to contribute to the multi-employer pension plan an amount equal to 4.75% of applicable wages for eligible unionized employees. Under the agreement, the pension plan trustees and the union agree and acknowledge that the Organization has no obligation to provide, pay for, or contribute to the cost of the benefits established by the pension plan beyond the obligation to make contributions pursuant to the Collective Agreement and that the Organization assumes no liability whatsoever with respect to the pension plan save and except to make contributions in accordance with the Collective Agreement. The total contributions to this plan during the year totaled \$1,154,100 (2024 - \$949,825).

### March 31, 2025

### 11. Fair Value of Financial Instruments and Credit Risk

### Liquidity risk

Liquidity risk is the risk that the Organization will encounter difficulty in meeting its obligations associated with financial liabilities. Liquidity risk includes the risk that, as a result of operational liquidity requirements, the Organization will not have sufficient funds to settle a transaction on the due date; will be forced to sell financial assets at a value, which is less than what they are worth.

This risk is reduced due to considerable amount of cash available for use. Trade accounts payable and accrued liabilities are generally repaid within 30 days.

The Organization manages its liquidity risk by constantly monitoring forecasted and actual cash flows and financial liability maturities, and by holding assets that can be readily converted into cash.

There have not been any changes in the risk from the prior year.

#### Interest rate risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates. The Organization is exposed to interest rate risk on its fixed and floating interest rate financial instruments. Fixed-interest instruments subject the Organization to a fair value risk while the floating rate instruments subject it to a cash flow risk.

There have not been any changes in the risk from the prior year.

### March 31, 2025

### 12. Restricted Funds

The following is a breakdown of the restricted funds activity for the fiscal year:

	2025		
	Capital Asset Fund	Externally Restricted Fund	Internally Restricted Fund
Revenue Fees for service Tax rebates and sundry Investment income Capital grants Gain on disposal of assets	\$ - - 249,323 43,988	\$ 3,661 - 4,295 - -	34,401
	293,311	7,956	463,292
Expenses Amortization Interest on long-term debt	1,007,937 90,051	-	- - -
	1,097,988	-	· <u>-</u>
Excess (deficiency) of revenues over expenses before fund transfer Fund transfer	(804,677) 899,024	7,956 -	463,292 (430,125)
Excess of revenues over expenses Net Assets, beginning of year	94,347 14,226,077	7,956 110,641	
Net Assets, end of year	\$14,320,424	\$ 118,597	\$ 7,269,252

Major categories of internally imposed restrictions on net assets are as follows:

Internally restricted for capital asset purchases	3,463,062	3,552,315
Internally restricted for renewable energy initiative	183,692	144,742
internally restricted for renewable energy illitiative	\$ 7,269,252	\$ 7.236.085

### March 31, 2025

### 12. Restricted Funds (continued)

	2024			
	Capital Asset Fund	Externally Restricted Fund	Internally Restricted Fund	
Revenue Fees for service	\$ -	\$ 3,661	\$ 83,491	
Tax rebates and sundry Investment income	- -	6,066	32,735 571,711	
		9,727	687,937	
Expenses Amortization Interest on long-term debt	983,287 80,853	- -	- -	
	1,064,140	_	<u>-</u>	
Excess (deficiency) of revenues over expenses before fund transfer Fund transfer	(1,064,140) 1,540,006	9,727 -	687,937 (567,417)	
Excess of revenues over expenses Net Assets, beginning of year	475,866 13,750,211	9,727 100,914	120,520 7,115,565	
Net Assets, end of year	\$14,226,077	\$ 110,641	\$ 7,236,085	

### 13. Contingent Liabilities

From time to time, the Organization may be subject to certain legal actions as part of the regular course of operations. In the opinion of management and legal counsel, the outcome of any such actions are not determinable. The Organization has insurance coverage for any applicable claims. Any potential future cost in excess of the insurance coverage available would be charged to operations in the year of resolution.