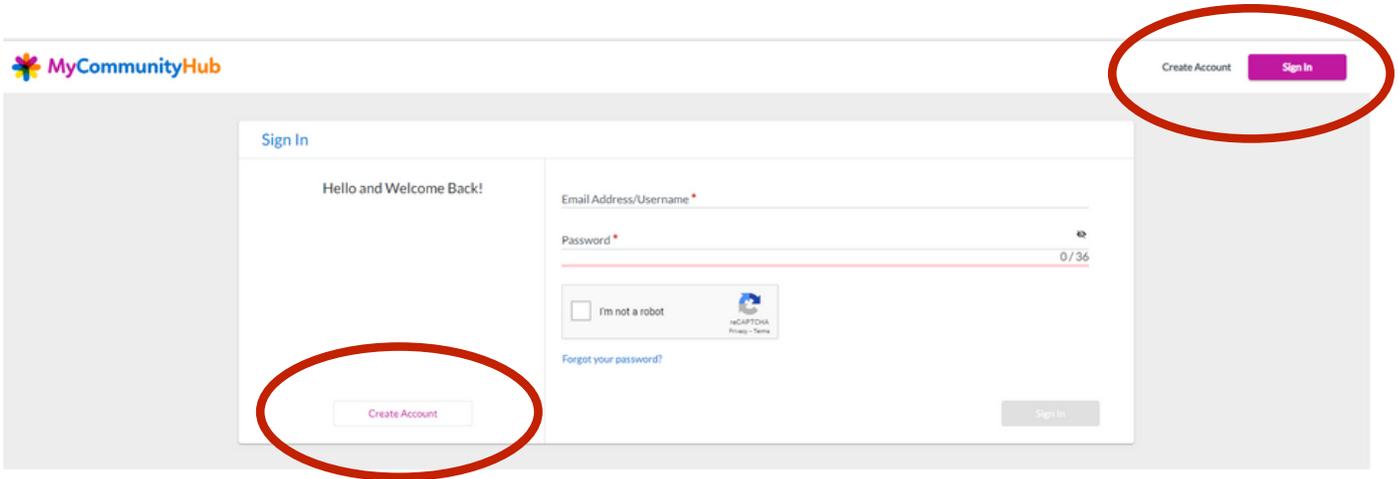
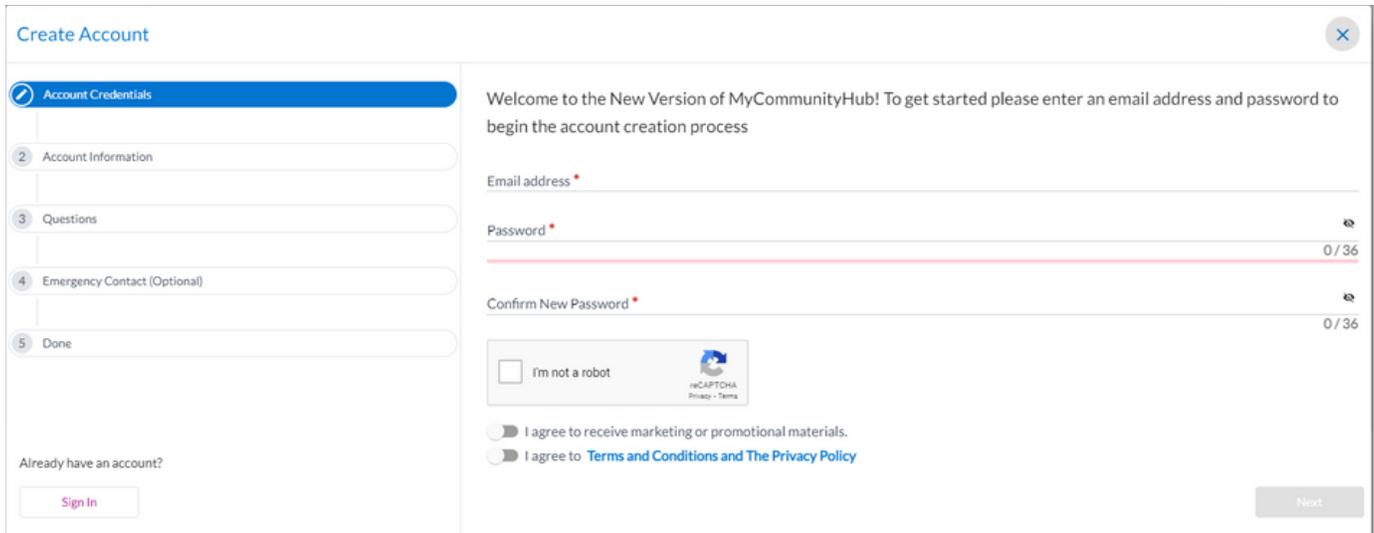


Creating A New MyCommunityHub Account

- Click on the link: <https://v2.mycommunityhub.ca/#/auth/signup>
- Select Create Account



- Enter your email address and then create a password



The screenshot shows the 'Create Account' form. The form is titled 'Create Account' and has a progress bar on the left with steps: 1. Account Credentials, 2. Account Information, 3. Questions, 4. Emergency Contact (Optional), 5. Done. The main form area has a welcome message, input fields for 'Email address', 'Password', and 'Confirm New Password', a reCAPTCHA widget, and two checkboxes for marketing and terms agreement. A 'Next' button is at the bottom right.

- Click Next

Create Account

1 Account Credentials

2 Account Information

3 Questions

4 Emergency Contact (Optional)

5 Done

Welcome to the New Version of MyCommunityHub! To get started please enter an email address and password to begin the account creation process

Email address*
melissaoverkamp@gmail.com

Password*
8 / 36

- ✓ Contains at least one digit character
- ✓ Contains at least 8 characters
- ✓ Spaces not allowed

Confirm New Password*
8 / 36

I'm not a robot

I agree to receive marketing or promotional materials.

I agree to [Terms and Conditions](#) and [The Privacy Policy](#)

Already have an account?

- Enter all required information

Create Account

✓ Account Credentials

1 Account Information

3 Questions

4 Emergency Contact (Optional)

5 Done

Personal Information

First Name* Middle Name Last Name*

Gender* Birth Date*
YYYY-MM-DD

Contact Information

Street Address* Apartment/Unit/Suite Select City*

Country Canada Postal Code* Province*
Ontario

Phone Type* +

Already have an account?

- Click Next

Create Account

✓ Account Credentials

1 Account Information

3 Questions

4 Emergency Contact (Optional)

5 Done

Personal Information

First Name*
Melissa Middle Name Last Name*
Overkamp

Gender*
Female Birth Date*
1969-09-03
YYYY-MM-DD

Contact Information

Street Address*
372 Talbot St N Apartment/Unit/Suite Select City*
Essex

Country Canada Postal Code*
N8M 2W4 Province*
Ontario

Phone Type*
Office Phone Office Phone*
519-776-6483 EXT.
266

Already have an account?

- Answer all required questions
- Click Next

The screenshot shows the 'Create Account' form at the 'Questions' step. On the left, a progress bar indicates the following steps: Account Credentials (checked), Account Information (checked), Questions (active), Emergency Contact (Optional) (4), and Done (5). Below the progress bar, there is a 'Sign In' button and the text 'Already have an account?'. The main form area contains three questions:

- 'Do you speak French?' with radio buttons for 'Yes' and 'No' (selected).
- 'How did you hear about us?' with a dropdown menu labeled 'Choose Service Provider E-mail'.
- 'Do you or the person you are supporting receive Passport Funding?' with radio buttons for 'Yes', 'No' (selected), and 'Do not want to disclose'.

At the bottom of the form, there are 'Back' and 'Next' buttons. The 'Next' button is circled in red.

- Enter Emergency Contact Information. Choose Create Account if the account is for you and Create Account and Add Participant if it is for someone else.

The screenshot shows the 'Create Account' form at the 'Emergency Contact (Optional)' step. The progress bar on the left shows: Account Credentials (checked), Account Information (checked), Questions (checked), Emergency Contact (Optional) (active), and Done (5). Below the progress bar, there is a 'Sign In' button and the text 'Already have an account?'. The main form area is titled 'Emergency Contact (Optional) # 1' and contains the following fields:

- 'First Name' and 'Last Name' text input fields.
- 'Relation' text input field.
- 'Phone Type' dropdown menu with a '+' icon and a trash icon.

At the bottom of the form, there are 'Back', 'Create Account', and 'Create Account and Add Participant' buttons. The 'Create Account' and 'Create Account and Add Participant' buttons are circled in red.

- Enter required information for Participant
- Click Next

Add Participant

Account Information

2 Questions

3 Emergency Contact (Optional)

Personal Information

First Name *
Natalie

Middle Name

Last Name *
Kristy

Gender *
Female

Birth Date *
2000-10-12
YYYY-MM-DD

Contact Information

Same Address/Phone Number as Primary Account Holder

Street Address
372 Talbot St N

Apartment/Unit/Suite

Select City
Essex

Country
Canada

Postal Code
N8M 2W4

Province
Ontario

Phone Type *
Office Phone

Office Phone *
519-776-6483

EXT.
266

Email address

Next

- Answer required questions
- Click Next

Add Participant

Account Information

Questions

3 Emergency Contact (Optional)

Do you speak French? *

Yes No

How did you hear about us? *

Choose *

Service Provider E-mail

Do you or the person you are supporting receive Passport Funding? *

Yes No Do not want to disclose

Back

Next

- Enter emergency contact information. This is optional. Click Create Account or Add Another Participant if you need to add another person to your account

Add Participant

Account Information

Questions

Emergency Contact (Optional)

Emergency Contact (Optional) # 1

First Name

Last Name

Relation

Phone Type

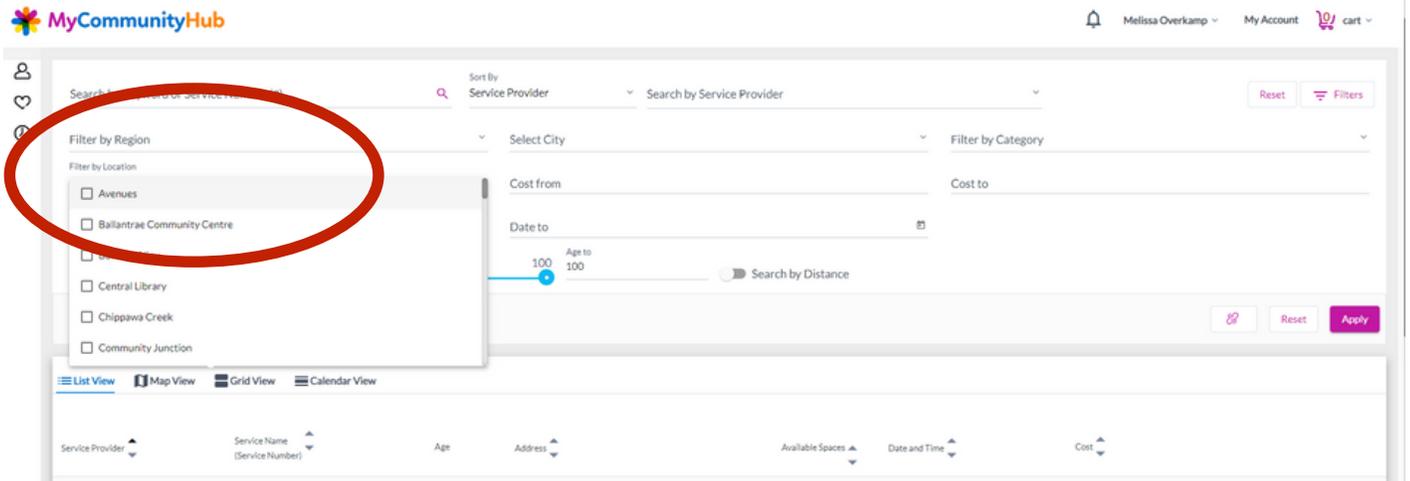
Back

Create Account

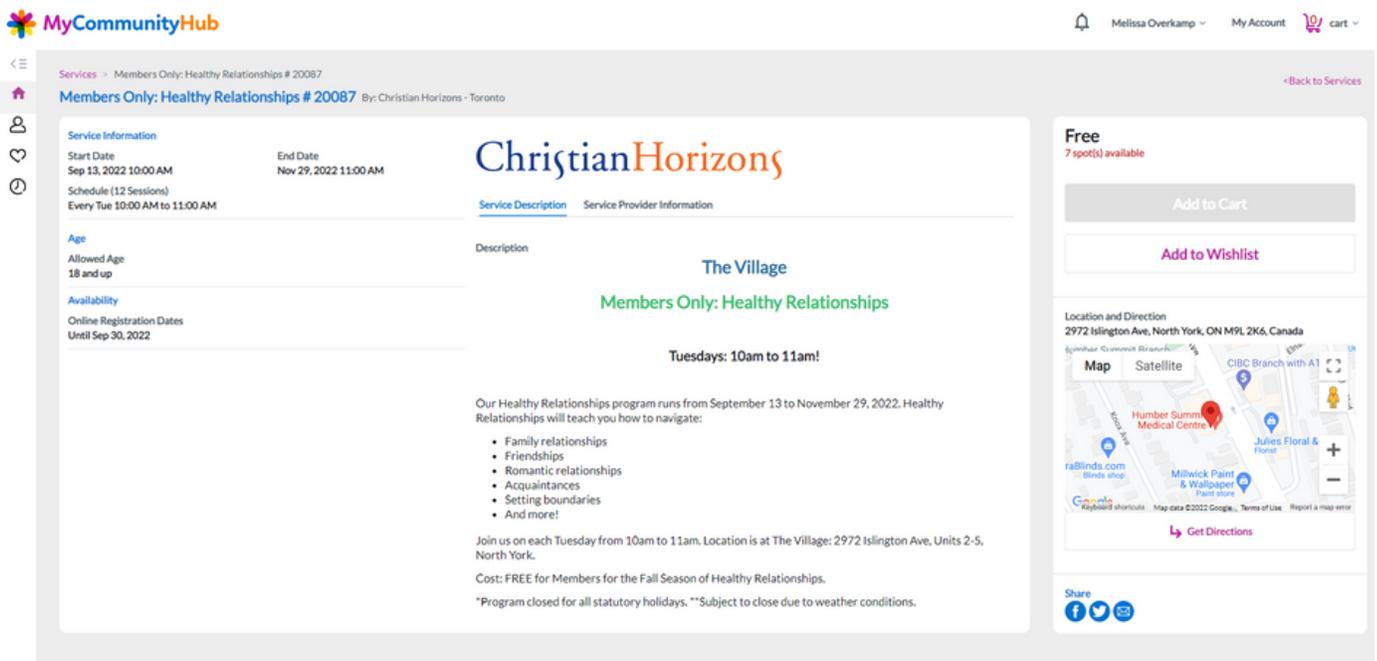
Add Another Participant

How to Register for Activities

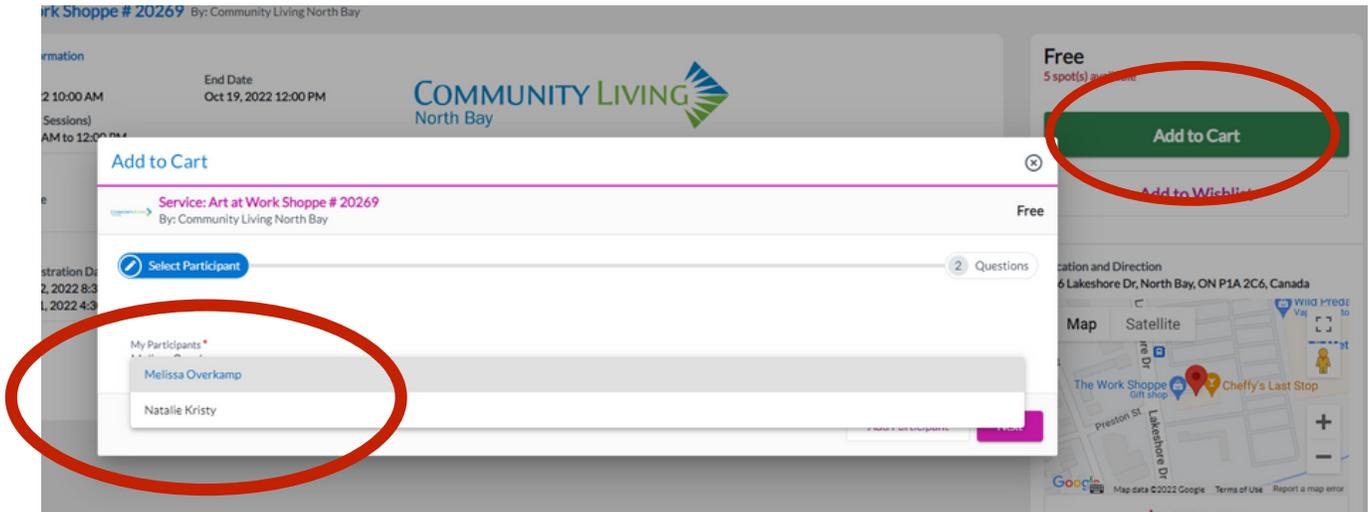
- To choose activities select Filter by Location and choose Community Living Essex County



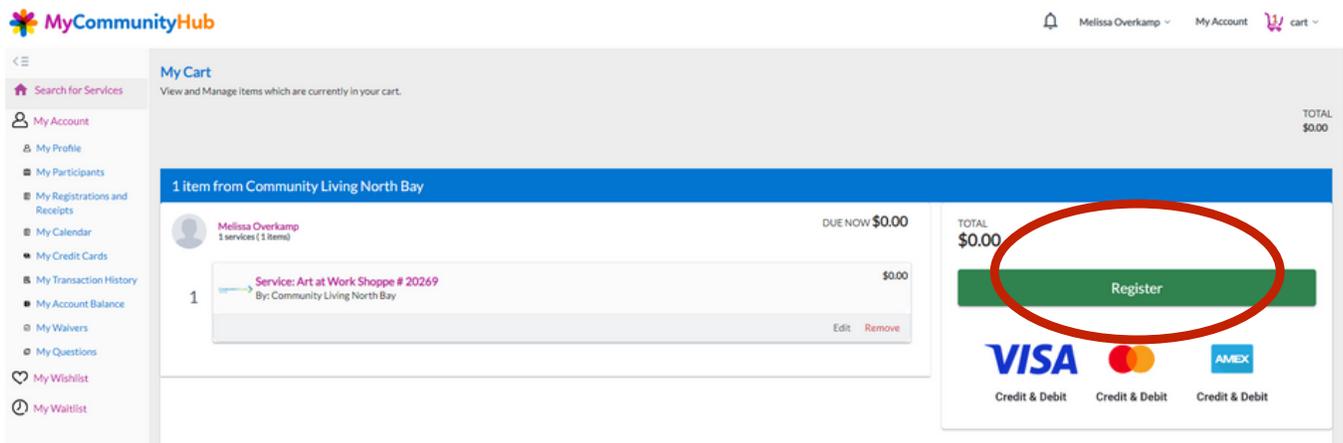
- Select activity you wish to register for.



- Select Participant and Add to Cart



- Once you have chosen all the activities you wish to register for, click on Cart then Register



- Click on My Account to view My Calendar
- All activities that you are registered for will show in your calendar
- To view more information about your account, click on the links provided on this screen

