



# **Creating A New MyCommunityHub Account**

- Click on the link: <u>https://v2.mycommunityhub.ca/#/auth/signup</u>
- Select Create Account

NyCommunityHub			(	Create Account Sign In
	Sign In			
	Hello and Welcome Back!	Email Address/Username		
		Password *	₩ 0/36	
		I'm not a robot		
		Nose-Tema Forgot your password?		
	Create Account			

• Enter your email address and then create a password

Create Account	×
Account Credentials     Account Information	Welcome to the New Version of MyCommunityHub! To get started please enter an email address and password to begin the account creation process
3 Questions	Password * Q/36
4 Emergency Contact (Optional)	Confirm New Password *
S Done Already have an account?	I'm not a robot       Image: Tim and Conditions and The Privacy Policy         I agree to Terms and Conditions and The Privacy Policy
Sign In	

#### • Click Next

Create Account		×
Account Credentials	Welcome to the New Version of MyCommunityHub! To get started please enter an email address and password begin the account creation process	d to
Account Information	Email address * melissaoverkamp⊜gmail.com	
Questions	Password *	ø
		8/36
Emergency Contact (Optional)	Contains at least one digit character Contains at least 8 characters Spaces not allowed	
Done	Confirm New Password	ø
	I'm not a robot     I'm not a robot     I'm not a robot     I agree to receive marketing or promotional materials.	8/36
Already have an account? Sign In	I agree to Terms and Conditions and The Privacy Policy Net	ext

### • Enter all required information

Create Account				
Account Credentials	Personal Information			
Account Information	First Name *	Middle Name	Last Name *	
3 Questions	Gender *	Birth Date * 🖻		
	Contact Information			
4 Emergency Contact (Optional)	Street Address *	Apartment/Unit/Suite	Select City *	
5 Done	Country Canada ~	Postal Code *	Province* Ontario ~	
Already have an account?	Phone Type • ~	+ 1		
Sign In	Back		Next	

#### • Click Next

Create Account						×
Account Credentials	Personal Information					
	First Name * Melissa		Middle Name		Last Name * Overkamp	
	Gender* Female	~	Birth Date * 1969-09-03	Ē		
3 Questions	Contact Information		YYYY-MM-DD			
Emergency Contact (Optional)	Street Address • 372 Talbot St N		Apartment/Unit/Suite		Select City* Essex	
Done	Country Canada	v	Postal Code * N8M 2W4		Province* Ontario	v
Already have an account?	Phone Type * Office Phone	v	Office Phone * 519-776-6483		EXT. 266	+
Sign In	Back				(	Next

- Answer all required questions
- Click Next

Create Account		×
Account Credentials	Do you speak French? *	
Account Information	How did you hear about us?	
Questions	Service Provider E-mail	
4 Emergency Contact (Optional)	O Yes O No O Do not want to disclose	
5 Done		
Already have an account?		
Sign In	Back	Next

• Enter Emergency Contact Information. Choose Create Account if the account is for you and Create Account and Add Participant if it is for someone else.

Create Account		×	
Account Credentials	Emergency Contact (Optional) # 1	+	
Account Information	First Name	Last Name	
Questions	Relation		
	Phone Type ~	+ 1	
Emergency Contact (Optional)			
5 Done			
Already have an account?			
Sign In	Back	Create Account Create Account and Add Participant	

- Enter required information for Participant
- Click Next

Add Participant				×
Account Information	Personal Information			
2 Questions 3 Emergency Contact (Optional)	First Name* Natalie Gender* Female ~	Middle Name Birth Date* 2000-10-12 7YYYYMM-DD	Last Name * Kristy	
	Same Address/Phone Number as Primar Street Address 372 Talbot St N	ry Account Holder           Apartment/Unit/Suite           Postal Code	Select City Essex Province	
	Canada v Phone Type * Office Phone v	0/fice Phone* 519-776-6483	Ontario EXT. 266	, + T
	Email address		$\left( \right)$	Next

- Answer required questions
- Click Next

Add Participant		×
Account Information	Do you speak French? *	
Questions	How did you hear about us?* Choose* Service Provider E-mail	
Contract (Obtional)	Do you or the person you are supporting receive Passport Funding?*	
	O Yes   No  Do not want to disclose	
	Back	Next

• Enter emergency contact information. This is optional. Click Create Account or Add Another Participant if you need to add another person to your account

Add Participant			×
Account Information     Questions     Emergency Contact (Optional)	Emergency Contact (Optional) # 1 First Name Relation Phone Type ~	Last Name	+
	Back	Cr	ate Account Add Another Participant

## How to Register for Activities

• To choose activities select Filter by Location and choose Community Living Essex County

	⚠ Melissa Overkamp ∽ My Account 🧕 cart ∽
Sort By Q Service Provider Search by Service Provider v	Reset 👳 Filters
Select City	~
Cost from Cost to	
Date to E	
100 Age to 100 100	
Search by Distance	
	87 Reset Apply
Age Address 💭 Available Spaces 🔺 Date and Time 💭	Cost
	Service Provider       Search by Service Provider         Select City       Filter by Category         Cost from       Cost to         Date to       D         100       100         100       Search by Distance

### • Select activity you wish to register for.

٭	MyCommunityHub		⚠ Melissa Overkamp ∽ My Account 🧕 cart ∽	
<≡ ♠	Services > Members Only: Healthy Relationships # 20087 Members Only: Healthy Relationships # 20087 By: Christian	Horizons - Toronto	<back services<="" th="" to=""></back>	
0 8 8	Service Information           Start Date         End Date           Sep 13, 2022 10:00 AM         Nov 29, 2022 11:00 AM           Schedule (12 Sessions)         Every Tile 10:00 AM to 11:00 AM	ChristianHorizons Service Description Service Provider Information	Free 7 spot(d) available Add to Cart	
	Age Allowed Age 18 and up	Description The Village	Add to Wishlist	
	Availability Online Registration Dates Until Sep 30, 2022	Members Only: Healthy Relationships	Location and Direction 2972 Islington Ave, North York, ON M9L 2K6, Canada	
		Tuesdays: 10am to 11am!         Our Healthy Relationships program runs from September 13 to November 29, 2022. Healthy Relationships will teach you how to navigate:         • Friendships         • Romantic relationships.         • Acquaintances         • Setting boundaries         • Join us on each Tuesday from 10am to 11am. Location is at The Village: 2972 Islington Ave, Units 2-5, North York.         Cost: FREE for Members for the Fall Season of Healthy Relationships.         *Program closed for all statutory holidays. "Subject to close due to weather conditions.	Image: Sate Classical Cla	

#### • Select Participant and Add to Cart

My Credit Cards
 My Transaction His

My Account Bala
 My Waivers

Ø My Questions

My Wishlist

Melissa Overkamp 1 services (1 items)

1

Service: Art at Work Shoppe # 20269 By: Community Living North Bay

ation 10:00 AM ssions)	End Date Oct 19, 2022 12:00 PM	Free 5 spot(s) purpose	
10 12.0	Add to Cart	®	Ϊ
	By: Community Living North Bay	Free Add to Wisblidt	
ition D: 022 8:3 022 4:3	Select Participant	2 Questions 5 Lakeshore Dr, North Bay, ON PIA 2C6, Can C Map Satellite	ida Wild Pre
	My Participants	20	
	Melissa Overkamp	The Work Shoppe	1 Stop
	Natalle Kristy	Preston SI E	+

• Once you have chosen all the activities you wish to register for, click on Cart then Register

🐥 MyCommur	nityHul	2		¢	Melissa Overkamp ~	My Account	💓 cart
Search for Services       My Account       My Profile	My Carl View and N	t Arange Items which are currently in your cart.					TOTAL \$0.00
<ul> <li>My Participants</li> <li>My Perintrations and</li> </ul>	1 item	n from Community Living North Bay					
Receipts My Calendar My Credit Cards		Mellssa Overkamp 1 services (1 ltema)	due now <b>\$0.00</b>	TOTAL \$0.00			
My Create Cards      My Transaction History      My Account Balance	1	Service: Art at Work Shoppe # 20269 By: Community Living North Bay	\$0.00		Register		
My Waivers     My Overstions			Edit Remove	7/10/			
Y My Wishlist				VISA		AMEX	
My Waitlist				Credit & Debit	Credit & Debit	Credit & De	bit
🌟 MyCommur	nityHul	5		¢	Melissa Overkamp 🗸	My Account	00 cart ⊻
Search for Services	Registratio	n placed successfully					
A My Account	Regist	tration Information		Registration Summ	ary		
My Participants	Registra	tion Date		Total Receipt Amount			\$0.00
My Registrations and Receipts				Total Amount Paid			\$0.00
My Calendar				Order Receipt	s)		

Current Receipt ID #110-000696.001

Amount Paid \$0.00

Send by Email

- Click on My Account to view My Calendar
- All activities that you are registered for will show in your calendar
- To view more information about your account, click on the links provided on this screen

	🔆 MyCommunityHub			¢	Melissa Overkamp ~	My Account	👷 cart -
$\left( \right)$	VE .	MyAccount					
	Search for Services Ny Account	온 MyAccount					
	A. My Profile	My Credit Cards	My Participants				
	My Participants	B My Transaction History	觀 My Registrations and Receipts				
	Receipts My Calendar	My Account Balance	My Calendar				
	My Credit Cards	Ø My Waivers	My Questions				
	B My Transaction History						
	My Account Balance						