

64TH ANNUAL MEETING OF MEMBERS (D R A F T) MINUTES

Date: Tuesday, June 17, 2025, 6:30 pm
 Location: Ciociaro Club of Windsor Inc., 3745 North Talbot Road, Oldcastle, Ontario
 Attendance: 113 including members, friends and guests

- The e-yearbook featuring milestone recipients for 2024/25 was played on a loop from 6:30 – 7:00 pm

1. Welcome to members and guests

- At 7:00 pm Chad Sutherland, 1st Vice Chair welcomed everyone to the 64th Annual Meeting of Members noting the name change from the Annual General Meeting.
- Chad spoke of our late Chair, Sue Desjarlais and the tremendous impact she had on the agency. Her dedication, leadership, spirit, and advocacy will continue to inspire all we do.
- The agenda and supporting documents were emailed to registrants and posted on the agency’s website prior to the AMM. Copies were available for sharing at each table.
- The voting rules for the Annual Meeting of Members were reviewed.
- A quorum was confirmed for the meeting.

2. Land Acknowledgement

- Sharon O’Hagan-Wong, Director, read the Land Acknowledgement.

3. A Year in Review / Celebration

- Chad introduced the year in review and the In Memoriam tribute.

4. Approval of Agenda

- Chad reviewed the agenda and asked for a motion to approve.

**AMM6401 Moved by Diane Bourbeau, seconded by Michelle Mastellotto
That the agenda be accepted as written. Carried**

5. Introductions and Official Greetings

- Chad introduced the 2024/25 Board of Directors and confirmed Dan Gemus, unable to attend this evening, was appointed to the Board for the term ending June, 2026.
- The following people shared greetings and were thanked for their continuing support:
 - Deputy Warden Joe Bachetti on behalf of all Essex County Mayors
 - Nadine Crumb, Program Supervisor, MCCSS
 - Marilyn Godard, Family Consultant, Ensemble
 - Brianne Taggart, President, New Day, Leaders of Today
 - Dr. Robert Walsh, CEO, OASIS (recording played)
 - Nicole Canzoneri, Board and Youth Advisory Committee member, Community Living Ontario

6. Approval of Annual General Membership Meeting Minutes

**AMM6402 Moved by Ron Giofu, seconded by Gillian Heisz
That the 63rd Annual General Meeting minutes of June 18, 2024 be approved as written. Carried**

7. Report on the Audited Financial Statements, ending March 31, 2025

- presented by Gillian Heisz Treasurer

- Ian Phillips, Director
- Ray Renaud, Director
- Dan Gemus, Director (unable to attend)
- Secretary to the Board, Karen Bolger, Executive Director
- the inducted Board of Directors was thanked and congratulated!
- Aaron was thanked for performing the induction.

12. Motion to Adjourn

- Chad confirmed the award presentations will follow the motion to adjourn the business portion of the AMM.

**AMM6407 Moved by Ray Renaud, seconded by Brianne Taggart
That the 64th Annual Meeting of Members be adjourned at 7:55 pm.
Carried**

13. Awards and Presentations

- The following awards were presented:
 - a. Outstanding Achievement Award: Johan Klassen (presented by Sharon O’Hagan-Wong and Camela Battisti)
 - b. Community Leadership Award: Brigitte Gagnon (presented Michelle Mastellotto and Liz Raffoul)
 - c. Inspiring Possibilities Youth Award: Alexa Moores (Presented by Brianne Taggart and Corey Dalgleish)
 - d. Community Ambassador Award: What’s Poppin Popcorn Factory (presented by Ian Phillips and Tim Davidson)
 - e. Families for Inclusion Award: George Raffoul. George was unable to attend and will be presented his award following the AMM. (His message of thanks was read by Diane Bourbeau and Marilyn Godard)
 - f. Jeremy Hart Memorial Bursary: Saba Noor (presented by Ray Renaud and Julie LaSorda)
 - g. The Kevin McMullan Memorial Award: Lisa Laframboise (Presented by Jacqueln Ciliska and Amanda Mastronardi)
- Chad congratulated all award recipients
- On behalf of the Board of Directors and everyone at Community Living Essex County Chad spoke of Karen’s pending retirement in August and shared news of an open house retirement celebration scheduled at the Ciociaro, July 31st from 3:00 pm – 6:00 pm.
- Chad shared from support worker to Executive Director Karen has not only inspired possibilities but has made possibilities a reality in every role she has held at the agency. Her leadership, advocacy and devotion have strengthened the agency and has had a tremendously positive impact on people supported, families, and employees.
- Karen was given flowers, expressed her gratitude for the kind words, and shared her reflections and deep appreciation for her career and the agency as she approaches retirement.
- Chad thanked everyone for attending the 64th Annual Meeting of Members. A reminder was shared to stay in touch through our social media channels, website and e-possibilities newsletter. The agency regularly shares information including upcoming events and fundraisers.
- At 8:28 pm the event ended and everyone was wished a good night with the 65th AMM to be held in June, 2026.

Minutes taken by Linda Hurst, Executive Assistant